



FFSA EXECUTIVE COMMITTEE

Minutes 2 NOVEMBER 2018

14h30 at News Café, Alberton

1. MEMBERS PRESENT

Mike Stafford, Wim Dreyer, Louise Lombard and Tony Rademeyer.

Apologies: Gunter Schroder

Transfer of Secretary General role and responsibilities:

- Wim resigned due to work commitments. Louise appointed by the president in terms of 12.6 of the FFSA Constitution.
- To facilitate the signing of the SRSA agreement and preparation for the December council meeting, Louise is to take over formally as Secretary General as from this meeting (2 November 2018).
- Wim undertakes to be available to answer questions, will forward emails and will hand deliver the SRSA documentation.

2. RATIFICATION OF MINUTES JULY 2018

The minutes of the Exco meeting of 20 July 2018 were circulated and are approved.

It is noted that minutes of Exco meetings are not being published on the FFSA website as requested. Louise to pursue.

3. MATTERS ARISING

3.1. FIE Equipment

Confirmation has been received from Favero that they have received an order from the FIE for reels, boxes and spares as per our request. Our request for electronic equipment appears to have been approved in full.

No feedback has been received on personal equipment requested, clothing, masks etc. Mike to follow up.

3.2. Indemnity form

The form was sent to Jo-Anne Saner for implementation. She suggests that it will be sent out with the registration forms. She will look at the implementation process and give feedback.

3.3. Commissions

The existing commissions (veterans, medical and safety, disability) which are not mentioned in the Constitution, must be included in the constitution. The chairpersons of these commissions will be asked to write a description which could be included in the constitution (Mike to send email). It will be attempted to complete this in time for ratification at the December council meeting.

4. GENERAL ADMINISTRATION

4.1. Agenda for FFSA Council Meeting to be finalised

Louise to prepare and send to council members during the next week. Regrettably this will take place on the afternoon of Saturday 2 December during the EC Open, but due to Exco members work commitments this cannot be helped.

4.2. Update strategy document

The strategy document was discussed and progress considered. Certain changes are to be made, based on current progress, funding changes and manpower issues. Louise to update and have available for the December council meeting.

4.3. Combined policy document

Integrated and combined policy document to be published.

Louise to check that all relevant docs are on website.

Louise to set up an FFSA Dropbox account to have all documents easily available for eg incoming chairs.

5. TOURNAMENTS

5.1. EC Open

Invitation document has been circulated and entries are open. Closing date for entries is 23 November 2018. Mariet Schroder will be acting as Competition Supervisor and Mike Stafford as Referee Supervisor. Mike and Mariet to liaise regarding smooth running of the competition whilst council members attend the meeting.

5.2. 2019 FFSA Calendar

Draft to be circulated to council for approval at the December council meeting

5.3. Hosting of International events

It has been queried whether South Africa will bid to host the Junior Commonwealth Championships in 2021. As no provinces have indicated any willingness to take on such a responsibility and FFSA is not in a position to assist, especially with finances, South Africa will not bid to host events in the immediate future.

6. PROVINCIAL MATTERS

6.1. FWC

Western Cape Government gave written assurance that government will contribute to PDI fencers. Once the money is paid out FFSA may recover some of the financial support given to PDI fencers for international participation. FWC was asked to submit reports on the school's programme, R20 000.00 paid out in this respect. No progress as yet.

6.2. Mpumalanga Constitution

The Legal, Disciplinary and Disputes Commission is working with Mpumalanga on final revisions to their Constitution.

6.3. Guidelines for assistance with new province development

Document to be circulated to council for approval at the December meeting.

6.4. Cross-border Club Membership

The Constitution makes allowance for primary and secondary club membership, however, a fencer's primary club must at least be in their geographic province of residence if not in their geographic district. Note section 7.1 of the Constitution.

7. COACHING

7.1. Shortlist of coaches

Document has been circulated to the provinces for checking and additions.

Gunter to then prepare a note to all coaches using email addresses supplied explaining simply the coaching legislation and processes, especially that no one may coach if not properly registered.

7.2. FIE Coaching academy

Renier Veitch from Free State was unanimously selected by Exco via email voting. His application has now been accepted by the FIE.

8. NATIONAL TEAMS

8.1. 2018 Commonwealth

Teams selected and documentation submitted to SASCOC. Copies of documentation annexed hereto.

8.2. 2019 Universiade

Correspondence received from Giselle Vicatos advising that USSA has declined to include fencing for the 2019 Universiade. Further correspondence in response from Geoff Saner asking FFSA to step in. Louise to respond to Geoff directly and explain that USSA is independent from our structures and we are not able to step in unless there is a national constitutional issue affecting one of our athletes.

9. SASCOC

9.1. Feedback SASCOC on Olympic Participation

Mike to prepare a document for council, coaches, athletes and their parents regarding the outcomes of the meeting held with SASCOC attended by Mike, Patrick Collings and Gunter Schroder. It must be made clear to all the level of work and high international rankings required in order to qualify, especially as zonal qualification remains off the table.

10. REFEREES

10.1. Correspondence from Louise Lombard

New proposed referee supply policy approved by Exco to be put to council for urgent email voting, to be send Monday morning with voting to close Wednesday 5pm. If approved, to be used for EC Open.

10.2. FIE referee expenses

Currently these expenses are very high, especially relative to the small numbers of athletes participating in foil and sabre which necessitate these referees. Consider cost of these referees to be for foil and sabre athletes only – for discussion at December council meeting.

11. SRSA

11.1. Completion of Business Plan

After discussions with SRSA, our allocation for 2018/19 is to be R300 000.00, reduced from R500 000.00 the previous year.

Admin costs can be in proportion with the reduction of funding. Previously R150 000.00 of R500 000.00, pro rata is R90 000.00for Administration expenses. Decided to allocate R100 000.00 for athlete support - national competition attendance. R50 000.00 for national competition support (referees, competition supervisor etc). R60 000.00coaches programme support.

Business plan duly completed.

Louise Lombard duly authorised to sign the agreement.

12. FINANCE

12.1. Sponsorships

- Lotto

Wim submitted documentation. No response has been received as yet.

- Motsepe Foundation

Wim met with the Foundation. They require a Business Plan and a presentation detailing our request. Gunter to prepare, as per previous decision.

12.2. Financial reports

- Bridging Finance Sturt Gibson

This remains a problem. Currently an amount of R13 311.00 (including interest) is outstanding that was supposed to be repaid by the end of June 2017. An offer of repayment of R1000.00 has now been made, which we accept with conditions. Louise to direct correspondence. Any further failure to repay the funds shall result in this debt being handed over for collection.

- General report

Lotto Account R135,938

Other accounts R193,675 (R100,341 for unspent SRSA projects and R93,334 discretionary funds).

Discretionary funds have been significantly reduced due to pre-spending of a portion of the 2018/19 SRSA allocation hopefully soon to be received. In theory the allocation is supposed to be fully spent by 31/3/2019. Once the transfer is received, discretionary funds will be topped up again.

- Payments from provinces

Payments of the referee levies by provinces hosting national competitions has been lax, but payments were finally received in the day of the meeting from KZN and Limpopo.

- Cost savings

Given the reduction of SRSA funding this year, Tony suggests the following to reduce spending and stay within budget:

- i. Insurance currently costs R25 000.00 per year, but we rarely use it. Current policy to be carefully studied to consider reducing the items insured. Gunter to supply current policy.
- ii. Meeting expenses are very high, with Exco running well it is proposed to only have a full council AGM every year and do away with the second council meeting and use email voting for any necessary issues. Further, meetings to be held in Johannesburg which is more cost effective for travel of council members. Further, exco meetings to be held approximately every 3 months as necessary with email meetings in between.

13. NEXT MEETING

1 February 2019, the Friday before Junior Nationals, which is to be held in Soweto, so as to reduce expenditure as Exco members will already be travelling to Johannesburg.

At the close of the meeting Wim was thanked for stepping in and all of his work as Secretary General.